THE TEN GREATEST MISTAKES MADE IN JOB INTERVIEWS

Whereby Your Chances of Finding a Job Are Greatly Decreased

- I. Going after large organizations only (such as the Fortune 500).
- II. Hunting all by yourself for places to visit.
- III. Doing no homework on an organization before going there.
- IV. Allowing the Human Resources department to interview you (their primary function is to look for reasons to screen you OUT).
 - V. Setting no time limit when you first begin the interview, and then overstaying your welcome.
 - $m VI. \ \ Letting\ your\ resume\ be\ the\ only\ agenda$ discussed during the job-interview.
 - VII. Talking primarily about yourself throughout the interview, and what benefit the job will be for you.
 - VIII. Failing to give examples of the skills you claim you have.
 - IX. Basically approaching the employer as if you were a job-beggar, hoping they will offer you any kind of a job, however humble.
 - X. Not sending a thank-you note right after the interview.