THE TEN GREATEST MISTAKES MADE IN JOB INTERVIEWS

Whereby Your Chances of Finding a Job Are Greatly Decreased

I. Going after large organizations only (such as the Fortune 500).

II. Hunting all by yourself for places to visit.

III. Doing no homework on an organization before going there.

IV. Allowing the Human Resources department to interview you (their primary function is to look for reasons to screen you OUT).

V. Setting no time limit when you first begin the interview, and then overstaying your welcome.

VI. Letting your resume be the only agenda discussed during the job-interview.

VII. Talking primarily about yourself throughout the interview, and what benefit the job will be for you.

VIII. Failing to give examples of the skills you claim you have.

IX. Basically approaching the employer as if you were a job-beggar, hoping they will offer you any kind of a job, however humble.

X. Not sending a thank-you note right after the interview.